

DECLARATION OF INSPECTION (DOI)

USNS _____

T- _____

Deliver's name and identification: _____ Receiver's name and identification: _____ Product(s) being transferred: _____ Location of transfer: _____ Date/Time transfer started: _____ Completed: _____

<i>Please line out and initial the items that are Not Applicable</i>	Ship PIC Initials	Shore PIC Initials	Remarks
1. Vessel is securely moored, sufficient for all expected conditions 33 CFR 156.120(a).			
2. Transfer hoses/loading arms - sufficient length 33 CFR 156.120(b).			
3. Hoses supported to prevent kinking/damage/strain 33 CFR 156.120(c).			
4. Transfer system aligned to allow flow of oil 33 CFR 156.120(d).			
5. Transfer system - Unused components securely blanked or shut off 33 CFR 156.120(e).			
6. Unused hoses/loading arms are blanked off or securely sealed 33 CFR 155.805 33 CFR 156.120(f).			
7. Transfer system attached to fixed connection on vessel & facility 33 CFR 156.120(g).			
8. Overboard discharge/sea suction valves connected to cargo system sealed/lashed shut 33 CFR 156.120(h).			
9. Each transfer hose free of defects/cuts/gouges/slashes 33 CFR 156.120(i).			
10. Each hose/loading arm is properly marked, capable of being drained prior to disconnecting, and has a MAWP > max pump pressure or set relief valve pressure 33 CFR 154.500, 33 CFR 154.510 & 33 CFR 156.120(j).			
11. Each transfer connection is a properly bolted flange, fully threaded, or an approved quick connect fitting to ensure a leak-free seal 33 CFR 156.130 & 33 CFR 156.120(k).			
12. Spill containment system is functional and lined up w/ OWHT 46 CFR 35.35-15(c)/ 33 CFR 155.310(a)/ 33 CFR 156.120(n).			
13. Fixed means for small discharge containment located at facility/ on barge and on ship 33 CFR 154.530, 33 CFR 155.310, & 33 CFR 155.320 156.120(n).			
14. Drains and scuppers closed 33 CFR 155.310(3) & 33 CFR 156.120(o).			
15. All transfer system connection are leak free 33 CFR 156.120(p).			
16. Two-way communications between facility and ship required by 33 CFR 154.560 and 33 CFR 155.785 are operable 33 CFR 156.120(q) (portable radios are to be intrinsically safe).			
17. Emergency shutdown in facility and on ship available/operable 33 CFR 154.550, 33 CFR 155.780, & 33 CFR 156.120(r).			
18. Ship PIC and Shore PIC meet PIC requirements of 33 CFR 154.710 and 33 CFR 155.710 respectively (designated and qualified as PIC, sufficient training & experience) 33 CFR 156.120(s).			
19. Ship PIC/Shore PIC will be at site & immediately available 33 CFR 156.120(t)(1).			
20. Ship PIC/Shore PIC has Ops Manual/Vessel Transfer Procedures, as appropriate 33 CFR 156.120(t)(2).			
21. Transfer conducted IAW Ops Manual/Vessel Transfer Procedures 33 CFR 156.120(t)(3) (u)(2).			
22. Required terminal/vessel personnel are on duty 33 CFR 156.120(u)(1).			
23. One person at site fluent in language(s) of Ship PIC & Shore PIC 33 CFR 156.120(v).			
24. Ship PIC and Shore PIC hold pre-transfer conference covering the following: 33 CFR 156.120(w).			

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<i>Please line out and initial the items that are Not Applicable</i>	Ship PIC Initials	Shore PIC Initials	Remarks
a. Identity, quantity, and temperature of product to be transferred 33 CFR 156.120(w)(1).			
b. Sequence of transfer operations 33 CFR 156.120(w)(2).			
c. Initial, maximum, and topping off rates 33 CFR 156.120(w)(3).			
d. Name, title, and location of each person participating in transfer 33 CFR 156.120(w)(4).			
e. Details of transferring and receiving systems 33 CFR 156.120(w)(5).			
f. Critical stages of transfer operation 33 CFR 156.120(w)(6).			
g. Signals for "Standby," "Slowdown," and "Stop" transfer 33 CFR 156.120(w)(12).			
h. Emergency procedures 33 CFR 156.120(w)(8).			
i. Discharge containment procedures 33 CFR 156.120(w)(9).			
j. Discharge reporting procedures and requirements 33 CFR 156.120(w)(10).			
k. Watch of shift arrangement 33 CFR 156.120(w)(11).			
l. Federal and local rules that apply to transfer of oil and shutdown procedures 33 CFR 156.120(w)(12).			
25. Ship PIC and Shore PIC agree when transfer will begin 33 CFR 156.120(x).			
26. Adequate facility fixed lighting & ship deck lighting is provided if transfer is between sunset and sunrise 33 CFR 154.570(a), 33 CFR 155.790 & 33 CFR 156.120(y).			
27. Firefighting equipment is ready. Forward AFFF aligned for remote operation ISGOTT.			
28. Spill containment boom in position 33 CFR 156.120(m).			
29. a. Vessel able to move under own power within 30 minutes, ISGOTT.			
b. Tugs available to move within 30 minutes, ISGOTT.			
30. If provided/required by the facility, bonding cable is connected prior to hose connection 46 CFR 35.35-5.			
31. Smoking/open flames prohibited on weather decks (46 CFR) 35.30-5(c).			
32. Flame screens are fitted and maintained in good condition (46 CFR) 35.30-10.			
33. Warning signals/signs visible including gangway sign and Bravo flag or red light (46 CFR) 35.30-1(a)(b).			
Items applicable to T-AOs, T-AOEs, and T-AKEs			
34. Entry to pump room and ventilation precautions will be observed, ISGOTT.			
35. Vessel superstructure openings closed, ISGOTT.			
36. Emergency tow wires rigged/maintained less than 5 feet above waterline ISGOTT.			
37. Overfill alarms tested no more than 24 hours prior to start of transfer.			
38. Portable de-watering pumps are set up on tank deck aft, ready for use, discharging to OWHT 33CFR155.310(c)(3)(i) (T-AOs Only).			
39. Tank Deck visual and horn alarm switch set to INPORT.			

The signature of the person in charge of the transfer of bulk oil about to begin will certify that he/she has personally inspected this vessel/facility regarding the requirements set forth in 46 CFR 35.35-20 et al and indicated opposite each of the applicable items above that the vessel/facility complies with all pertinent regulations.

Hose watch designated: _____ on station _____

Roving Spill Patrol designated: _____ on station _____

Signature and title of person in charge (ship): _____ Date: _____

Signature and title of person in charge (shore): _____ Date: _____

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